

Preschool in Infinite Campus

Andrea Bartholomew, M.Ed./IECE
Consultant/619 State Coordinator
Office of Teaching & Learning
Division of Program Standards
School Readiness Branch



Preschool in Infinite Campus

Agenda

- ▶ Enrolling Preschool Children
- ▶ Head Start and First Steps
- ▶ Preschool Outcome Data
- ▶ Attendance in Infinite Campus



Enrolling Preschool Children



Enrolling Preschool Children

You may begin establishing eligibility and enrollment for state funded preschool programs up to 4 months before the beginning of school in your district



Grade 97, 98, 99

► A child in:

- Grade 97 turns 3 after August 1st
 - ✓ The child was 2 years old on or before Aug. 1st
- Grade 98 was 3 years old on or before August 1st
- Grade 99 has 4th birthday on or before August 1st



Grade 99 State Funded At-Risk

- ▶ Eligibility is up to 160% of the Federal Poverty Level
- ▶ Calculate the child's grade by how old they are on August 1st

Preschool Type

- ☐ Disabled State Fund
- ☐ Head Start
- ☒ State Funded At Risk
- ☐ Head Start Enhanced
- ☐ Over Income Preschool
- ☐ Other, Specify

Other



Grade 99 State Funded Disabled

**A 4-year-old with disabilities
who was over income**

Preschool Type

- ☒ Disabled State Fund
- ☐ Head Start
- ☐ State Funded At Risk
- ☐ Head Start Enhanced
- ☒ Over Income Preschool
- ☐ Other, Specify

 Other

**A 4-year-old with disabilities
who was income eligible**

Preschool Type

- ☒ Disabled State Fund
- ☐ Head Start
- ☒ State Funded At Risk
- ☐ Head Start Enhanced
- ☐ Over Income Preschool
- ☐ Other, Specify

 Other


Grade 99 in KSI/RTI

- ▶ The child failed the screening but is not at-risk
- ▶ Enroll the child in the preschool program using enrollment Service Type “P” if attending classroom.
- ▶ Enroll the child as enrollment Service Type “N” if interventions are provided outside of classroom.



Grade 99 in KSI/RTI

- ▶ No preschool tab is necessary during interventions until the child is determined eligible for special education.
 - When the child has an active and locked IEP, add a preschool tab, use the original enrollment date.
 - There is no need to end date the original enrollment unless transitioning from enrollment Service Type “N” to type “P”.



Over income or Other?

- ▶ **Do not click on both Over income and Other.**
- ▶ **98's—mark Other, Specify (add source)**
- ▶ **99's—mark Over Income Preschool**



Grade 99, 98 and 97 with disability

Enrollment Type “N” special education only

- ▶ This is a child who is receiving special education services only, no preschool classroom services. He/she is brought to the school for intervention, or a district person goes to a home or other setting to provide services.
- ▶ Do not fill out the preschool tab for children in Enrollment Type N



Grade 99, 98 and 97 with disability not served in a district building

- ▶ If “home” is checked, the child will only count for IDEA (Part B) funding, not preschool state funds
- ▶ Head Start and contracted site children with disabilities should be entered into the IC system.
- ▶ If the Head Start facility is not in the IC system, use the elementary school where the child will attend for primary.



Head Start and First Steps



Head Start served in a school district building

- ▶ A Head Start child may receive preschool services in the school building. A child may also be receiving services such as lunch, transportation and interventions.
- ▶ Mark the preschool type as “Head Start”. Do not mark other items such as “at-risk” status or “other.” No need to fill out the Family Component or home visit dates.



Head Start (continued)

- ▶ Children with the Head Start box checked will not show up in the IC detail extract.

Preschool Type

- ☐ Disabled State Fund
- ☒ Head Start
- ☐ State Funded At Risk
- ☐ Head Start Enhanced
- ☐ Over Income Preschool
- ☐ Other, Specify

Other



Head Start Settings

- ▶ If the blended Head Start/Preschool setting is the public school, click on 01: Public School in the preschool tab:

*Setting
01: Public School

- ▶ If the blended program is at the Head Start site, click on 03: Head Start:

*Setting
03: Head Start



Head Start Enhanced

- ▶ Includes preschool children who are state-funded and who are also receiving “enhanced” Head Start funds. These children are receiving Head Start services in addition to preschool services.
- ▶ Choose the state-funded eligibility criteria such as State Funded At Risk and/or Disabled State-Funded. Also click on Head Start Enhanced.



Head Start Enhanced

All Head Start enhanced children should have a state funded income level checked.

Preschool Type

☒ Disabled State Fund

☐ Head Start

☐ State Funded At Risk

☒ Head Start Enhanced

☐ Over Income Preschool

☐ Other, Specify

Other

or

Preschool Type

☐ Disabled State Fund

☐ Head Start

☒ State Funded At Risk

☒ Head Start Enhanced

☐ Over Income Preschool

☐ Other, Specify

Other



Head Start Enhanced

- ▶ A child may **not** be both Head Start and Head Start Enhanced
- ▶ Head Start grantees have a limited number of Head Start enhanced slots available
- ▶ Head Start enhanced children may **not** be included in the Head Start Full Utilization number of at-risk 4 year olds



First Steps

- ▶ Enroll First Steps children as Enrollment Service Type “N” Special Education Services in order to provide interventions during the time of determining eligibility and to access IC special education documents.
- ▶ Do not fill out the preschool tab until he/she is determined eligible for special education services
- ▶ *Do not click on “State Exclude”*



Additional Enrollment Data

Family Component Home Language



Fill out the Family Components

Family Component

☒ Home Visit

☒ Received Parent Education

☐ Need Adult Education


☒ Enrolled in Adult Ed/Literacy


☐ Need Social Services

☐ Received Social Services

☐ Volunteered in the Classroom

☐ Other Child in Preschool

Home Visit 1 

Home Visit 2 

Assessment Modality
2: Publisher's online ▼



Home Language

- ▶ Districts are required to ask about the home language of all incoming students.
- ▶ This language information is recorded in IC
- ▶ If this is not filled out, the system defaults to English which may cause problems when English Learners advance to kindergarten.



Home Language

▼ Census
My Data
Staff Request Processor

People
Households
Addresses
Portal Request Processor
Add Person
Add Household
Add Address
Staff Locator
Census Wizard
► Program Participation
► Tools
► Reports

► Behavior
► Health
► Attendance
► Scheduling
► Fees
► Grading & Standards
► Medicaid

Demographics | Identities | Households | Relationships | Enrollments | District Employment | District

Save Delete Person Summary Report Demographics Data

Person Information

PersonID: 7496

*Last Name: *First Name: Middle Name: Suffix:

*Gender: *Birth Date: Soc Sec Number:

Race/Ethnicity (Edit)
State Race/Ethnicity: 6:White
Federal Designation: 6:White
Race(s): White
Hispanic/Latino: N:No
Race/Ethnicity Determination: 01:Parent Identified

Birth Country:

Date Entered US: Date Entered US School: Birth Certificate:

Original KY School Entry:

Home Primary Language: Spanish (1380)

Native American Language:

Select a Value:

Nickname:

Comments:

Upload Picture

- Modified by: Administrator, System 05/16/2016 09:25



Preschool Outcome Data



Preschool Outcome Data

- ▶ **Approximately 40% of KEDS data was incomplete.**
- ▶ Majority of incomplete data was unusable due to missing or incorrect State Student Identification Numbers (SSID#).
- ▶ KEDS outcome data is reported to the Office of Special Education Programs (OSEP) as an indicator of the success of Kentucky's state funded preschool programming.



Preschool Outcome Data

- ▶ When creating assessment data for preschool, you **MUST** make sure the State Student Identification number (SSID#) on the assessment matches the SSID# in Infinite Campus.
- ▶ If the SSID# is not present on the assessment, or does not match IC, that child's outcome data will not be reported to KEDS.



Preschool Outcome Data

- ▶ Please make sure to check both IC and the continuous assessment your district has chosen to make sure the SSID# is correct.
- ▶ For questions regarding KEDS or this process, please contact Jaime Grove at KEDS.

- Jaime.grove@uky.edu

KEDS Phone: 859-218-5961



Attendance in Infinite Campus



Attendance in Infinite Campus

- ▶ Keeping attendance in IC highly recommended for state funded preschool programs.
- ▶ Using IC for attendance allows for easier reporting, record keeping and monitoring of chronic absenteeism.



Questions?



Contact

- ▶ For additional information, please contact the School Readiness Branch 502-564-7056:

Andrea Bartholomew x4722

andrea.bartholomew@education.ky.gov

